



**Shri Annadaneshwar Arts, Science and Commerce
College and P.G Centre, Naregal – 582119**

(Re-Accredited at “B” level by NAAC)

Affiliated to Karnataka University, Dharwad

A Report

On

ACADEMIC AND ADMINISTRATIVE AUDIT

2021 – 22

Prepared by

Internal Quality Assurance Cell (IQAC)

College Profile

1	Name of the College	S.A.V.V.P.SAMITI'S SHRI ANNADANESHWAR, ARTS, SCIENCE AND COMMERCE COLLEGE & PG CENTER NAREGAL			
2	Website Email Phone number	<u>sacnaregal70@gmail.com</u> (08381)268222			
3	Date of college Establishment				
4	Name of the Principal,	Prof. S.G Keshannavar			
5	Name of the IQAC Coordinator	Dr. M R Shivaram			
7	Affiliating University	Karnatak University, Dharwad			
9	NAAC Grade with Cycle, Accredited Year & CGPA	Cycle	Date	CGPA	Grade
		03	17/11/2017	2.37	B
10	UGC Recognition (2f & 12 B)	Yes			
11	Number of Programme	UG - & PG - 03			
12	Total number of faculty	Assistant Professor	Associate Professor	Principal	Other
		15	---	1	21
13	Total Strength	Programme	Boys	Girls	Total
		BA	45	17	62
		B.Com.	19	9	28
		B.Sc.	25	31	56
		M.A.	6	4	10
		M.Com.	5	6	11
		M.Sc	10	11	21
		Total	110	78	188
14	Date of Visit	Monday, 15/06/2021			

IQAC CO-ORDINATOR
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Criterion-I: Curricular Aspects

1. Academic plan is prepared and is adhered to.
2. The curriculum is designed by the Karnataka University, Dharwad.
3. At the end of every academic year the syllabus completion report is submitted to the Principal through the Head of the Department.
4. NSS, and NCC plays important role in co-curricular and extracurricular activities.
5. Teachers are involved in curriculum planning workshops.
6. The institutes consistently take efforts in developing the network and interactions with the other institutions. This is done by establishing MoU's, linkages & collaborations with various industries and organizations.
7. Teachers attend the orientation, refresher, short term courses and FDP
8. To assess quality of curriculum delivery student feedback is taken online at the end of academic year. By taking feedback from Alumni, Parents, Students and Teacher, improvements and recommendations are suggested.

Criterion-II: Teaching-Learning and Evaluation

1. ICT is adequately used.
2. Student centered methods such as project reports, study visits and tours and surveys are effectively used.
3. Conducting Remedial class for students.
4. Teachers prepare a teaching plan at the commencement of the year and follow it.
5. Expense from the renowned institutes of national repute is frequently invited for lectures & as the resource persons in state & national level seminars & conferences.
6. Student evaluation is transparent and Continuous Assessment Process is implemented.
7. The college complies the reservation policies for the admission as per state Government.

Criterion-III: Research, Innovations & Extension

1. Faculty members published papers in reputed journals and Conference proceedings



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Weakness

- 1) The number of publications is very small as compared to the number of full-time teachers.
- 2) Minor and Major research project sanctioned in the college is zero.
- 3) An inadequate number of research laboratories.

Opportunities


- 1) To start the PG courses in Botany, Zoology, Economics etc
- 2) Faculty enrichment through online courses like Swayam, NPTEL etc
- 3) Strengthening collaboration with research institutes and Industries.
- 4) Increasing research publications in high impact factor journals.
- 5) Scope for starting skill-oriented courses.

Challenges


- 1) Sustaining non-granted courses
- 2) To develop research attitude among students and teachers.
- 3) To Introduced University and UGC approved add on certificate/ diploma courses.
- 4) To reduce the student-teacher ratio.
- 5) To enhanced Linkage and collaboration with Industries and research institutes.

Recommendations

- 1) The classroom must have interactive smart white boards and projectors.
- 2) More number of seminars and workshops are to be organized.
- 3) The library should have Inadequate UGC listed reputed journals with good impact factors.
- 4) A department needs to establish its own library.
- 5) Innovative teaching methods and techniques are used in teaching-learning activities.
- 6) Introduce job oriented short term certificate Course.
- 7) Students are kept engaged in competitions and project works.
- 8) Increase the participation of college alumni in the development of the college.
- 9) There should be a separate storeroom, preparation room, and staff room for Chemistry Laboratory.


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ACADEMIC AND ADMINISTRATIVE AUDIT

2020 – 21

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Introduction

Academic audit is an activity to determine the degree of teaching-learning process at college level. It is based on subject knowledge, planning and delivery, class control, communication, accountability and concerned for students. Academic audit gives assurance in terms of strategies procedure and their applicability and also offers the continuous improvement in academic quality. It also ensures the optimal unitization of available resources to improve the quality of education. National Assessment and Accreditation Council (NAAC) contributes greatly in improvement of quality of education sector. It offers an opportunity to the higher education institutions to participate, learn and benefit from the expertise and readiness of NAAC to foster such participatory learning.

The functioning of the internal quality assurance mechanism which is helpful in upholding the work ethics in day to day life is useful in quality assurance of the institution. The internal quality assurance cell supported by NAAC assures the quality in the institutional activities. IQAC is meant for planning, guiding and monitoring quality assurance and quality enhancement activities of the higher education institution. Shri Annadaneshwar Arts, Science and Commerce & PG Centre, Naregal has completed third cycle of accreditation by NAAC and received the certificate of accreditation securing 2.37 Grade B in 2017.

The academic audit conducted in the institution helps in maintaining the academic standard of the institution. It improves the teaching quality of the faculty members. Students are directly and indirectly get benefited of the academic and administrative audit in improving their academic performance. It helps students in securing higher ranks and enhances their personality. With this background, the department wise annual academic and administrative audit of the institution was conducted at the end of academic year 2020 – 21.

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Members of the Audit Committee

1	Dr. D.B. Gavani, Principal, KSS College, Gadag
2	Dr. P.S Kanavi IQAC Coordinator, SKVVP College, Holalur
3	Prof. Kundan Basavaraj Sahyadri Commerce and Management College, Shivamogga

Schedule of the Audit: date – July, 12 and 13, 2021

Following departments were visited by the external members as per the timings mentioned in the schedule

12 th July, 2021		13 th July, 2021	
Time	Department	Time	Department
9.00 am – 9.45 am	Chemistry	9.00 am – 9.45 am	Political Science
9.45 am – 10.30 am	Physics	9.45 am – 10.30 am	Economics
10.30 am – 11.15 am	Mathematics	10.30 am – 11.15 am	History
11.15 am – 12.30 am	Botany	11.15 am – 12.30 am	Kannada
12.30 am – 1.15 pm	Zoology	12.30 am – 1.15 pm	English
1.15 pm – 2.00 pm	Commerce	1.15 pm – 2.00 pm	Examination
2.00 am – 2.45 pm	Library (UG/PG)	2.00 am – 2.45 pm	Accounts and Establishment
2.45 pm – 3.30 pm	Sports	2.45 pm – 3.30 pm	Office
3.30 pm – 4.15 pm	Geography	3.30 pm – 4.15 pm	---

	Observations	Remarks/ Suggestions				
About Campus	The campus is covered in 11.7 acres. Arts, Science and Commerce courses. The campus is plush green. CCTV, separate exit and entry gates, separate parking for staff and students, post office, hostels for girls and boys etc.	Very good ambience for learning.				
I Curricular Aspects						
Course offered	Strength				The student strength is good	A few more certificate courses can be added
	I	II	III	Total		
B.Sc	88	60	95	243		
B.Com	30	20	28	78		
BA	42	41	37	120		
M.Com	15	---	---	15		
M.Sc (Maths)	07	12	---	19		
M.A (Kannada)	06	---	---	06		



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2	Add – on /Certificate Courses	Certificate course is few subject	A worth appreciating effort is seen by all the departments
3	Annual curricular plan	Calendar of events prepared as per Karnatak University, Dharwad guidelines	Since the institution is affiliated, the university curricular plan is being followed.
4	Attendance	75 – 80%	Satisfactory
5	Coverage of syllabus	As per the curricular plan 95 – 100%	Satisfactory
II – Teaching & Learning		Observations	Remarks/ Suggestions
1	Teachers dairy and maintenance of students attendance and monthly teaching plan	The staff is being displayed well in advance	Satisfactory
2	Classes and practical's conducted regular	time table are prepared for all department	Satisfactory
3	Mentor programme, value addition, enrichment and remedial courses/classes	Mentor program is being followed by making mentor groups. Enrichment and remedial classes are being conducted regularly	Worth appreciating
4	Use of supplementary teaching tools and application of ICT tools	Extensive use of ICT using LCD projectors and smart board. Many teachers use PPTs,	Worth appreciating and quite satisfactory
5	Student centric activities	Home assignments, student's seminars and projects for PG students, field study tours, it is mandatory for the final year PG students to do a project work.	Satisfactory
6	State level seminars and workshops	Self financed seminars or workshops conducted regularly. Students also presented papers in national levels and state level seminar	Satisfactory

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III Evaluation and Results

1	Conduct of internal test examinations	There are two semesters in a year. Every semester, there are two internal assessment tests, these tests are conducted by examination committee in a given specific dates practical exams are conducted by the departments as per the University schedule	Satisfactory
2	Maintenances of internal assessment test (IA) marks	Central and departments marks files are available	Satisfactory
3	End examinations results	Available in office, website which provides a copy to the concerned department.	Satisfactory
4	Analysis of university results (%)	Using the data provided by the college office, departments prepare result analysis and progression	Satisfactory

1	Course offered	Results of last year (2020 – 21)						Satisfactory
		Appeared			Passed			
		Male	Female	Total	Male	Female	Total	
	B.Sc	45	48	93	43	48	91	
	BA	24	12	36	23	12	35	
	B.Com	18	9	27	16	9	25	

IV Learning Resources

1	Laboratories	All the labs are well equipped with sufficient and latest infrastructure, instruments, charts and specimens etc.	A commendable features
2	Library	The library is partially computerized, has good collection of books, periodicals, journals. It provides inflibnet N-List facility. Worth 60,564	Worth appreciating
3	Student recreation	Available	Satisfactory
4	ICT class room and seminar	Ten ICT rooms and one seminar hall	Satisfactory
5	Computer and internet	More than 50 computers are available in computers lab, departments and office, internet facility is made available in the library, departments and office for students and staff	Satisfactory
6	Placement Cell	Career and placement cell is functioning effectively and providing employment to good number of students	Satisfactory






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7	Research facility	The institution has a research culture in all departments. Teachers have completed/doing Ph.D and research Guideship has been sanctioned by Hampi University Hampi, by the Kannada departments of the Dr. K. S Hiremath, Many teachers have carried out publication reputed journals and books	Satisfactory
V Physical Education		The department of physical education is equipped with 12 station gymnasium, facilities for outdoor games for the benefits of students and staff. Many students have participated in national; inter collegiate/ zonal level, games and sports. The students have university blues etc,	Satisfactory
Play ground		Huge playground 175X80 m track, The college play ground has a 200 mts track and separate ground for basket-ball, volley ball, kabaddi, tennicoit, khokho grounds, 12 Stage Gym and other facilities.	Satisfactory
VI Basic Facilities			
1	Auditorium	Auditorium with 200 seating capacity, available for seminars/workshops. Open air theatre and cultural programmes	Satisfactory
2	Sanitation	Sanitation facilities in the campus are provided at several places separately for ladies and dents.	Satisfactory
3	Drinking water facilities	The campus is self sufficient in water in drinking for all and R.O plants are also available.	Satisfactory
VII. IQAC Records			
(action plan/minutes of meeting/proof of submission of AQAR to NAAC etc.		The IQAC is active, separate room is available for IQAC. The institution went for NAAC reaccreditation for the third cycle during Nov 2017 and secured B grade. Minutes of the meeting, proof of submission of AQAR regularly to NAAC are available.	Satisfactory

Academic Audit Review Committee

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